

Drayton Parslow Parish Council

PO Box 6444
Leighton Buzzard
LU7 6FX

Tel: 07516 344248

Email: draytonparslowclerk@gmail.com

Website: www.draytonparslowparishcouncil.org.uk

Dated: 2nd March 2023

MINUTES OF FULL PARISH COUNCIL MEETING – 27th FEBRUARY 2023

Name	Position	Present	Absent	Tally
James Bruce	Chairman		✓	
Dave Wheeler	Vice Chairman	✓		
Steven Colborne-Baber	Councillor	✓		
Joanne Bruce	Councillor		✓	
David Perry	Councillor	✓		
Sue Spavin	Councillor	✓		
Vacancy	Councillor			
Vacancy	Councillor			
Jilly Jordan	Unitary Councillor	✓		
Chloe Collins	Clerk	✓		N/A
Huw Perry	RFO	✓		N/A
Members of Public		1		

Papers circulated in advance of meeting

- February 2023 Agenda
- Draft January 2023 Minutes
- February 2023 Meeting Bundle

Meeting Opened: 19:31

Closed: 21:07

23/020 Apologies for Absence

RESOLVED

To accept the apologies on the grounds tendered received from
Cllr Joanne Bruce
Cllr James Bruce

23/021 Declarations of Interest

None received

23/022 Dispensations for Disclosable Pecuniary Interests

None received

23/023 Public Participation

RESOLVED

To adjourn the formal business of the meeting to allow members of the public to make representation on the business items on the agenda and to register public comments received via email.

Representative from Cricket Club in attendance reports he has now had one quote for pitch levelling and awaits another. Clerk provides details of historical quotes via email.

The representative has met with local resident who has some concerns.

Action It is agreed that the Planning Department should be consulted regarding the works.

23/024 Reports from District Councillors

To receive reports from the District and County Councillors.

RESOLVED

To receive report from Cllr Jilly Jordan

23/025 Minutes

RESOLVED

That the draft minutes of the ordinary parish council meeting held on 30th January 2023 be accepted as a true record and be signed by the Chairperson. A copy of the minutes are available on the website:

<https://draytonparslowparishcouncil.org.uk/meetings/>

23/026 Planning and Licensing Matters

RESOLVED

- 1) To note planning applications and respond to all outstanding applications no comment.
- 2) To note planning decisions from Buckinghamshire Council

23/027 Allotments

RESOLVED

To note update on Accounts for the Allotments and that two allotments are vacant

23/028 Neighbourhood Plan

RESOLVED

To note update on Neighbourhood plan Cllr Perry has received email which requires response with some tweaks which he hopes to complete within the next few weeks.

23/029 Finance **Financial Matters - Payments Schedule**

RESOLVED

To approve the schedule of payments and receipts as tabled or presented at the meeting that require authorisation for payment in accordance with the Financial Regulations (enclosed) and to note the payments authorised in accordance with the delegation to the RFO.

23/030 Training

RESOLVED

To approve training for village warden for Playground Inspections and Litter Picking training. Total cost £298.00 plus VAT and travel

23/031 Internal Audit

RESOLVED

To note that a letter of appointment has been issued to the Internal Auditor.

23/032 Annual review of governance documents

RESOLVED

To adopt/re-adopt policies listed in the attached report.

23/033 Highways/Footpaths

33.1 Members are asked to approve the purchase of a MVAS

RESOLVED

To approve the purchased of a solar powered MVAS from SWARCO at a cost of £3500 plus VAT

33.2 Members are to receive footpaths survey and agree next steps

RESOLVED

- 1) To receive footpath survey and to provide copy to Footpaths Department.
- 2) To thank Jeremy for his comprehensive report

23/034 Reports from Representatives on Outside Bodies/Working Parties

RESOLVED

To note no reports received

23/035 Clerk Correspondence

RESOLVED

To receive and consider any items of correspondence or communication brought forward by the Clerk (report enclosed).

23/036 Any items of Discussion for a Future Meeting

None

23/037 Date of Next Parish Council Meeting

RESOLVED

To note the date, time and venue of the next council meeting scheduled for 27th March 2023 7:30PM at the Sports and Social Club.

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Buckinghamshire Councillor Update
REPORT AUTHOR:	Chloe Collins

Agenda item No: 5

Buckinghamshire Council Full Council approves 2023-24 budget plans

Buckinghamshire Council's have approved the budget plan for the financial year 2023-24, the decision by full Council at a meeting . (Wednesday 22 February).

The full Council considered the overall income and spending plans for 2023/24, which cover how the council will raise enough money to cover the costs of providing its essential services such as social care, as well as how it will pay for big projects like improvements to roads and schools, as well as further investment in waste services, environmental projects and tackling homelessness.

High inflation and added demand mean that, in spite of ongoing savings from becoming a unitary authority, the council needs to find an extra £63 million to cover its costs for the coming year. Like most councils with responsibility for social care, it means that, to raise enough money and to present a balanced budget, the Cabinet has agreed to put forward to Council a **2.99% rise in the base rate of council tax** and a plan to take up the Government's proposal for a **Social Care Precept of 2%**, meaning a **total rise of 4.99%** in bills.

This equates to a rise in council tax of **£1.61 per week for the average home** (Band D) in Buckinghamshire.

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Council offers 12-month Council Tax payment option for residents

Residents in Buckinghamshire can choose to pay their 2023-2024 Council Tax in 12 monthly instalments, instead of the standard 10 instalments. To take advantage of this option, all residents need to do is [complete and submit the online form](#) available on the council's website by Saturday 15 April.

“Buckinghamshire Council understands that the current cost of living pressures can be challenging, and this flexible payment option is designed to help residents manage their finances more effectively and conveniently,” said John Chilver, Cabinet Member for Accessible Housing and Resources. “By spreading the cost of Council Tax over 12 months, residents can better plan their monthly expenses and hopefully help avoid any financial difficulties.”

So, if you're looking for a more manageable way to pay your Council Tax in the next financial year – which starts in April 2023 – then you might want to consider opting for Buckinghamshire Council's 12-month instalment plan.

Requesting this payment option is simple and straightforward, just [complete and submit the council's online form](#).

Council welcomes £4.8m funding boost to support struggling households

Buckinghamshire Council has welcomed the news that it is to receive £4.8m of funding to continue supporting households and residents in Buckinghamshire who are struggling with the ongoing cost of living pressures.

The funding has been allocated through the government's Household Support Fund (HSF) and enables local authorities to use the money to directly support residents and households facing hardship and challenges brought on by cost of living pressures.

Speaking about the announcement, Steve Bowles, Buckinghamshire Council's Cabinet Member for Communities, said: "This is good news for Bucks residents. Previous HSF money has enabled us to set up a wide range of direct support and assistance for those in our local area who really need it and this further funding will allow us to continue to develop and expand this support where it is most needed."

Steve added: "This funding will cover the full year from this April, through to the end of March next year. Previous allocations have been for six-month periods but having the funding up front for the whole year will allow us to plan more effectively how best to use it. Over coming weeks we will set out how this new funding can be best put to use to support our local communities."

Previous HSF funding in Buckinghamshire has been used to support residents via the council's [Helping Hand](#) service which processes applications for financial help. The money has also been used to fund digital food vouchers for vulnerable groups and to support local organisations including charities and food banks and other schemes to target priority groups who are struggling the most.

The Helping Hand service has managed nearly 22,000 requests for support from Buckinghamshire residents in the past 12 months.

Last year the council jointly set up a local crisis fund with charity, Heart of Bucks, to provide additional support for those in need. To date the fund has raised more than £180,000 in donations which is being used to support Buckinghamshire residents facing hardship.

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Planning
REPORT AUTHOR:	Chloe Collins

Agenda item No: 7

7.1

None

7.2

Date Received	Consultation Letter	Application Reference	Link to Application on DC Portal	Type	Comment?	Comments	Outcome	Date Closed	Extension
08/02/2022	Yes	23/00407/COUAR	23/00407/COUAR Determination as to whether pr	Residential				08/03/2023	
22/02/2023		23/00566/APP	https://publicaccess.aylesburyvaldc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQH9XQCL0RH00&prevPage=inTray	Residential				22/03/2023	

7.3

Reference 22/03500/ALB

Address 10 Church End Drayton Parslow Buckinghamshire MK17 0JJ

Proposal Listed building application to replace oil fired boiler with a gas combination boiler / flue

Status Consent Granted

Decision Issued Date Thu 16 Feb 2023

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Allotments
REPORT AUTHOR:	Chloe Collins

Agenda item No: 8

8.1

- a) All plots are paid up to date.
- b) Two vacancies

8.2 No applications

February 2023 Update – Finance items

Finance

Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 1,751.39 (as of 31 January 2023)
BIA Account	£ 91,900.59 (as of 31 January 2023)
Poor Land Treasurers Account	£ 2,250.34 (as of 31 January 2023)
Poor Land Call Account	£ 6,721.99 (as of 31 January 2023)

The balances for the Unity Bank accounts are as follows:

Current Account	£ -4.89 (as of 31 January 2023)
Savings Account	£ 10,006.05 (as of 31 January 2023)

Payments:

January 2023 (Agreed at Jan meeting)

D/debit	NPower	MPAN1 (1/11/22-30/11/22)	£507.55 (422.96 + 84.59 VAT)
D/debit	NPower	MPAN2 (1/11/22-30/11/22)	£26.53 (22.11 + 4.42 VAT)
D/debit	NPower	MPAN1 (1/12/22-31/12/22)	£581.62 (484.68 + 96.94 VAT)
D/debit	NPower	MPAN2 (1/12/22-31/12/22)	£27.90 (23.25 + 4.65 VAT)
1139	D. Wheeler	Village Xmas lights	£139.99 (116.66 + 23.33 VAT)
1140	R. Harris	Xmas lights electricity payment	£60.00
1141	C. Collins	Clerk salary; WHA; expenses	£466.88
1142	H. Perry	RFO salary; PAYE rebate	£80.65
1143	HMRC	Jan PAYE	£68.60

Income

Interest: £90.17

Allotments/rent: £226.75

Precept: £35,750.00

Devolved services payment: £1,492.19

VAT refund: £0.00

DPD payment: £300.00

Misc: £3.38

Total: £37,862.49 (YTD)

Income & Expenditure Reports

Members are asked to review and confirm the reports dated 31/1/22.

General Information

- I've set up an internal payment between the two Unity accounts to balance the negative payments (I sent an email about this too)
- I still haven't heard back from the CCTV company about the outstanding 60p so I am suggesting that we just write it off at the end of the tax year.

DRAYTON PARSLow POOR CHARITY BANK RECONCILIATION														
	31/03/2022	30/04/2022	31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023	
Lloyds Current a/c 30-91-39 xxxx0778	£931.25	£931.25	£2,261.25	£2,261.25	£2,250.34	£2,250.34	£2,250.34	£2,250.34	£2,250.34	£2,250.34	£2,250.34	£2,250.34		
Lloyds Savings a/c 30-91-39 xxxx0883	£6,715.83	£6,715.89	£6,715.94	£6,716.00	£6,716.06	£6,716.28	£6,716.57	£6,716.86	£6,717.58	£6,719.12	£6,721.99			
Total	£7,647.08	£7,647.14	£8,977.19	£8,977.25	£8,966.40	£8,966.62	£8,966.91	£8,967.20	£8,967.92	£8,969.46	£8,972.33	£0.00	£0.00	
Change in Bank Balance (A)		£0.06	£1,330.05	£0.06	-£10.85	£0.22	£0.29	£0.29	£0.72	£1.54	£2.87	-£8,972.33	£0.00	
Receipts		£0.06	£1,330.05	£0.06	£0.06	£0.22	£0.29	£0.29	£0.72	£1.54	£2.87	£0.00	£0.00	
Payments		£0.00	£0.00	£10.91	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	
Difference(B)		£0.06	£1,330.05	-£10.85	£0.06	£0.22	£0.29	£0.29	£0.72	£1.54	-£997.13	£0.00	£0.00	
Difference (A-B)	£0.00	£0.00	£0.00	£10.91	-£10.91	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	-£8,972.33	£0.00	
Cheques now paid					Cheque 160 £10.91									
TOTAL					£10.91									
Cheques not yet presented					Cheque 160 £10.91						Cheque 161 £200.00 Cheque 162 £300.00 Cheque 163 £100.00 Cheque 164 £100.00 Cheque 165 £200.00 Cheque 166 £100.00			
TOTAL					£10.91						£1,000.00			
NET TOTAL AGREES TO DIFFERENCE (A-B above)	£0.00	£0.00	£0.00	£10.91	-£10.91	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	

15/02/2023

2021-2022 Bank Balances
YTD SummaryAppendix A
Updated 1 September 2020

DRAYTON PARSLow PARISH COUNCIL BANK RECONCILIATION													
	31/03/2022	30/04/2022	31/05/2022	30/06/2022	31/07/2022	31/08/2022	30/09/2022	31/10/2022	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023
Lloyds Current A/c 30-91-39 xxxx0441	3,588.29	23,450.65	20,843.66	4,740.54	3,357.27	2,071.57	18,967.33	16,646.86	14,843.61	3,485.04	1,751.39		
Lloyds Deposit A/c 30-91-39 xxxx0557	96,816.47	91,817.35	91,818.08	91,818.86	91,819.67	91,822.71	91,826.61	91,830.51	91,840.32	91,861.33	91,900.59		
Unity Current A/c 60-83-01 xxxx8415									0.00	-4.89	-4.89		
Unity Savings A/c 60-83-01 xxxx8428									0.00	10,006.05	10,006.05		
Total	100,404.76	115,268.00	112,661.74	96,559.40	95,176.94	93,894.28	110,793.94	108,477.37	106,683.93	105,347.53	103,653.14	0.00	0.00
Change in Bank Balance (A)		14,863.24	-2,606.26	-16,102.34	-1,382.46	-1,282.66	16,899.66	-2,316.57	-1,793.44	-1,336.40	-1,694.39	-103,653.14	0.00
Receipts		19,368.07	0.73	0.78	300.81	3.04	17,878.90	3.90	177.44	67.41	61.41	0.00	0.00
Payments		2,444.90	15,583.84	1,514.11	1,645.29	1,157.65	2,666.74	1,537.35	1,296.05	1,818.41	1,553.72	0.00	0.00
Difference(B)		16,923.17	-15,583.11	-1,513.33	-1,344.48	-1,154.61	15,212.16	-1,533.45	-1,118.61	-1,751.00	-1,492.31	0.00	0.00
Difference (A-B)		-2,059.93	12,976.85	-14,589.01	-37.98	-128.05	1,687.50	-783.12	-674.83	414.60	-202.08	-103,653.14	0.00
Cheques now paid		Cheque 1055 £726.20 Cheque 1057 £100.00 Cheque 1059 £1301.00 Cheque 1060 £232.77 Cheque 1061 £1176.20 Cheque 1062 £402.80 Cheque 1063 £46.35 Cheque 1064 £11.40	Cheque 1056 £207.95 Cheque 1066 £107.39 Cheque 1067 £87.50 Cheque 1068 £20.00 Cheque 1069 £105.00 Cheque 1070 £40.00 Cheque 1072 £339.10 Cheque 1073 £42.80 Cheque 1074 £1170.00	Cheque 1077 £40.01 Cheque 1078 £36.90 Cheque 1079 £422.78 Cheque 1080 £511.00 Cheque 1081 £81.42 Cheque 1082 £50.00 Cheque 1083 £193.20 Cheque 1084 £2100.00 Cheque 1085 £8268.00 Cheque 1086 £90.00 Cheque 1087 £1443.34 Cheque 1088 £235.00 Cheque 1089 £1286.04 Cheque 1090 £320.90 Cheque 1091 £43.00	Cheque 1092 [VOID] Cheque 1093 £234.00 Cheque 1094 £183.58 Cheque 1096 £72.00 Cheque 1099 £43.00	Cheque 1103 £54.60 Cheque 1104 £440.00	Cheque 1105 £67.00 Cheque 1106 £18.00 Cheque 1107 £142.50 Cheque 1110 £76.65 Cheque 1111 £62.40	Cheque 1112 £240.00 Cheque 1114 £98.40 Cheque 1115 £45.00 Cheque 1116 £1333.40 Cheque 1118 £76.65 Cheque 1119 £62.60	Cheque 1120 £142.50 Cheque 1121 £265.00 Cheque 1124 £120.00 Cheque 1125 £340.10 Cheque 1126 £105.63 Cheque 1127 £62.20	Cheque 1123 £25.00 Cheque 1129 £60.00 Cheque 1130 £190.00 Cheque 1133 £110.60	Cheque 1113 £198.00 Cheque 1134 £732.00 Cheque 1138 £68.20		
TOTAL		£3,996.72	£2,144.74	£15,121.59	£532.58	£494.60	£366.55	£1,856.05	£1,035.43	£385.60	£998.20		
Cheques not yet presented		Cheque 1055 £726.20 Cheque 1056 £207.95 Cheque 1057 £100.00 Cheque 1058 £[VOID] Cheque 1059 £1301.00 Cheque 1060 £232.77 Cheque 1061 £1176.20 Cheque 1062 £402.80 Cheque 1063 £46.35 Cheque 1064 £11.40	Cheque 1065 £25.00 Cheque 1066 £107.39 Cheque 1067 £87.50 Cheque 1068 £20.00 Cheque 1069 £105.00 Cheque 1070 £40.00 Cheque 1072 £339.10 Cheque 1073 £42.80 Cheque 1074 £1170.00	Cheque 1077 £40.01 Cheque 1078 £36.90 Cheque 1079 £422.78 Cheque 1080 £511.00 Cheque 1081 £81.42 Cheque 1082 £50.00 Cheque 1083 £193.20 Cheque 1084 £2100.00 Cheque 1085 £8268.00 Cheque 1086 £90.00 Cheque 1087 £1443.34 Cheque 1088 £235.00 Cheque 1089 £1286.04 Cheque 1099 £43.00	Cheque 1092 [VOID] Cheque 1093 £234.00 Cheque 1094 £183.58 Cheque 1096 £72.00 Cheque 1103 £54.60 Cheque 1104 £440.00	Cheque 1105 £67.00 Cheque 1106 £18.00 Cheque 1107 £142.50 Cheque 1110 £76.65 Cheque 1111 £62.40	Cheque 1112 £240.00 Cheque 1113 £198.00 Cheque 1114 £98.40 Cheque 1115 £45.00 Cheque 1116 £1333.40 Cheque 1118 £76.65 Cheque 1119 £62.60	Cheque 1120 £142.50 Cheque 1121 £265.00 Cheque 1122 £12.50 Cheque 1123 £25.00 Cheque 1124 £120.00 Cheque 1125 £340.10 Cheque 1126 £105.63 Cheque 1127 £62.20	Cheque 1129 £60.00 Cheque 1130 £190.00 Cheque 1133 £110.60	Cheque 1134 £732.00 Cheque 1138 £68.20	Cheque 1139 £139.99 Cheque 1140 £60.00 Cheque 1141 £446.88 Cheque 1142 £80.65 Cheque 1143 £68.60		
TOTAL	£4,204.67	£1,936.79	£15,121.59	£532.58	£494.60	£366.55	£2,054.05	£1,072.93	£360.60	£800.20	£796.12		
NET TOTAL AGREES TO													
DIFFERENCE (A-B above)		-£2,059.93	£12,976.85	-£14,589.01	-£37.98	-£128.05	£1,687.50	-£783.12	-£674.83	£414.60	-£202.08	£0.00	£0.00

Drayton Parslow Parish Council		279.40		279.40
		127.95		127.95
		2021/22	2021/22	2022/23
		Budget	YTD 2021/22	Budget
				YTD 2022/23
Opening Bank Balance		84,480.23	84,480.23	100,404.76
Unpresented chq		871.15	871.15	4,205.27
Opening Book Balance		83,609.08	83,609.08	96,199.49
Mower replacement fund earmarked		9,000.00		10,000.00
Street Lighting replacement fund		8,000.00		9,000.00
Accrual for devolved services 3 years		0.00		0.00
Cluster services BCC shortfall - longterm post 2022		6,500.00		8,000.00
Cluster Equipment replacement fund		2,000.00		2,500.00
CCTV upgrade fund		0.00		0.00
Cricket Pitch levelling contingency		2,000.00		2,000.00
MUGA netting replacement		4,000.00		6,000.00
MUGA surface replacement		7,500.00		9,000.00
Legal Costs Rec lease renewal		1,500.00		1,500.00
Legal Costs - gen reserve		4,430.00		4,430.00
Upper Rec access repair reserve		7,500.00		7,500.00
Traffic Calming Study (HGV signs)		0.00		0.00
Neighbourhood Plan		1,832.00		1,832.00
War Memorial		0.00		0.00
2021 Election carry over from 2020		1,000.00		880.00
Opening book balance available for spend		28,347.08		33,557.49
RECEIPTS				
Precept		35,750.00	35,750.00	35,750.00
Greenacre Hall		0.00	0.00	0.00
Interest		15.00	9.36	9.00
Allotment Rent		225.00	231.48	250.00
Cluster Allowance for Devolved Services		1,449.00	1,448.73	1,449.00
Grants & donations		0.00	0.00	0.00
Neighbourhood Plan Grant from DCLG		0.00	0.00	0.00
Miscellaneous		0.00	0.00	0.00
Reclaimable VAT		0.00	1,245.14	0.00
TOTAL		37,439.00	38,684.71	37,458.00
ROUTINE PAYMENTS				
Rec & Play Area maintenance/grass cutting		1,800.00	267.60	1,800.00
Recreation Ground & Playground rent Carington		2,100.00	2,062.82	2,100.00
Playground equipment and maintenance		1,500.00	931.00	1,500.00
Hedge and Grass Area maintenance		0.00	0.00	0.00
Burial Ground footpath maintenance GPC		750.00	750.00	750.00
Expenses for Cluster Devolved Services		2,000.00	1,554.64	2,000.00
War Memorial		1,100.00	0.00	1,100.00
Allotment rent and maintenance		400.00	213.54	400.00
Upper rec Mower servicing & repairs		2,000.00	898.52	2,000.00
Purchase of equipment/servicing for Cluster Services		600.00	429.75	600.00
Clerk/RFO's Pay		5,000.00	3,846.70	4,500.00
HMRC PAYE		0.00	671.40	500.00
Office Expenses		800.00	1,471.10	800.00
Insurance		1,200.00	1,196.19	1,200.00
Subscriptions / publications / training		750.00	364.16	750.00
Website		150.00	232.77	240.00
Hire of DPSSC (PC Meetings)		200.00	144.00	200.00
Audit Fee		250.00	250.00	250.00
Street lighting (power and repairs)		4,000.00	4,140.09	3,000.00
Dog Bin collection (AVDC)		550.00	468.25	550.00
Post Office - use of DPSSC		600.00	1,050.00	600.00
Parish Elections		1,000.00	116.82	0.00
BT/Broadband		662.00	708.18	1,762.00
Cllr Expenses/Training		360.00	1,021.39	360.00
Document Storage Greenacre		25.00		25.00
Repairs/Sundries		1,500.00		2,500.00
VAT		0.00	2,264.98	0.00
TOTAL		29,297.00	25,053.90	29,487.00
				28,413.76

MUGA refurb included

Carried over from 2021/22

EXCEPTIONAL PAYMENTS	2021/22	2021/22	2021/22	2021/22
GPC: Poppy Wreath	20.00	18.00	20.00	25.00
MUGA & Rec Security	250.00	787.40	250.00	0.00
Outdoor Gym (grants received)	0.00		0.00	
Traffic Calming Project (New Homes Bonus Grant rec'd)	0.00		0.00	
Youth Amenity Projects/New play equip/MUGA refurb	500.00		500.00	
Misc bins	50.00	0.00	50.00	67.85
Legal costs re. Recreation Ground leases	0.00		0.00	
Legal Costs	0.00		0.00	
Defibrillator replacement battery & pads	0.00	235.00	350.00	142.00
Neighbourhood Planning expenses	0.00		0.00	136.90
Kerbing project			3400.00	
Misc payments			0.00	2432.55
Recreation ground access / car park security	0.00		0.00	
TOTAL	820.00	1,040.40	4,570.00	2,804.30
Street Lighting Reserve Fund	1,000.00		1,000.00	
Tractor/Mower replacement fund	1,000.00		1,000.00	
Cluster Equipment replacement fund	500.00		500.00	
Devolved Services 2020 and beyond	1,500.00		1,500.00	
Recreation ground access - replacement reserve	1,500.00		1,500.00	
MUGA surface replacement 2021/22	1,500.00		1,500.00	
MUGA netting replacement	2,000.00		2,000.00	
TOTAL PAYMENTS	30,117.00	26,094.30	34,057.00	31,218.06
Incl Reserve payments	39,117.00		43,057.00	
TOTAL RECEIPTS LESS TOTAL ACTUAL PAYMENTS & RESERVE ACCRUALS	-1,678.00	12,590.41	-5,599.00	6,644.43
CLOSING BOOK BALANCE	90,931.08	96,199.49	99,600.49	102,843.92
Chqs not yet presented		£726.20		£0.60
		£207.95		£12.50
		£100.00		£139.99
		[VOID]		£60.00
		£1,301.00		£446.88
		£232.77		£80.65
		£1,176.20		£68.60
		£402.80		
		£46.35		
		£11.40		
		£0.60		
CLOSING BANK BALANCE	90,931.08	100,404.76	99,600.49	103,653.14

Jubilee costs included

1046

1122

1139

1140

1141

1142

1143

DRAYTON PARSLow PARISH COUNCIL

PO Box 6444 - Leighton Buzzard - LU7 6FX

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27th February 2023
SUBJECT:	Training
REPORT AUTHOR:	Chloe Collins

Agenda item No:

Training

Following the appointment of a Village Warden it is proposed that he completes some training. The Clerk has undertaken enquires and the next available courses are:

30th March 2023 Huntingdon

RoSPA £320 plus VAT – Return train £90

22nd March 2023 New Southgate - London

Skills Training Centre - £245 plus VAT – Return train £50.60

The Clerk proposes that the course dated 22nd March 2023 is booked this is the cheapest, soonest and most local in terms of travel time/cost.

The Clerk further proposes completion of the below Course:

Introduction to Litter Picking and Environmental Maintenance

£53.00 plus VAT

This course is designed to help people plan and carry out litter picking and to understand the environments involved with litter picking. The course will address how to pick litter safely and efficiently.

What this course covers

- Health and safety
- PPE

- Manual handling
- Fire and electricity
- COSHH
- Working at height
- Working in poor light
- Working next to water
- Working next to road and rail
- Sharps, needles and hazardous waste
- Biosecurity
- Injurious and invasive species

To receive your certificate for Litter Picking and Environmental Maintenance you will need to achieve the 75% pass mark on all 4 modules of the course.

Once successfully completed and assessments passed, a certificate of training will then be available to download and print.

Course Information

Course Length	2 – 2.5 hours
What do I need to do the course?	Internet access through PC, laptop or tablet
Re-certification period	3 year recommendation

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Governance Document Review
REPORT AUTHOR:	Chloe Collins

Agenda item No: 13

13. Members are asked to review and re-adopt the following Governance Documents

Policy	Reviewed
Code of Conduct	Feb-23
Standing Orders	Feb-23
Financial Regulations	Feb-23
Complaints Procedures	Feb-23
Legal Protocol for developers	Feb-23
Social Media	Feb-23
Information and Data Protection Policy	Feb-23
Grant Awarding Policy	Feb-23
CCTV Policy	Feb-23
Data Retention policy	Feb-23
Equality Policy	Feb-23
Publication Scheme	Feb-23
Privacy Notice	Feb-23
Vexatious Complaints Policy	Feb-23
Application for Use of the Rec	Aug-22

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Highways/ Footpaths
REPORT AUTHOR:	Chloe Collins

Agenda item No: 14

14.1 Members are asked to approve the purchase of an MVAS as per the quotation. (Cllr Wheeler)

14.2 Members are asked to receive the footpath survey and approve actions.

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Report to Members of the Parish Council

TO:	Members of the Parish Council
MEETING DATE:	27 th February 2023
SUBJECT:	Clerk Correspondence
REPORT AUTHOR:	Chloe Collins

Agenda item No: 16

- 20s Plenty
- Buckinghamshire Local Cycling and Walking Infrastructure Plan (LCWIP) -Winslow and Villages
- Devolution Agreement
- EWR
- MK17OJQ hedge and shrub trimming
- Helping Hand
- Legal update NALC
- Devolution Highways Uplift
- Inform Feb 2023